



DELTA
LODGE AT KANANASKIS

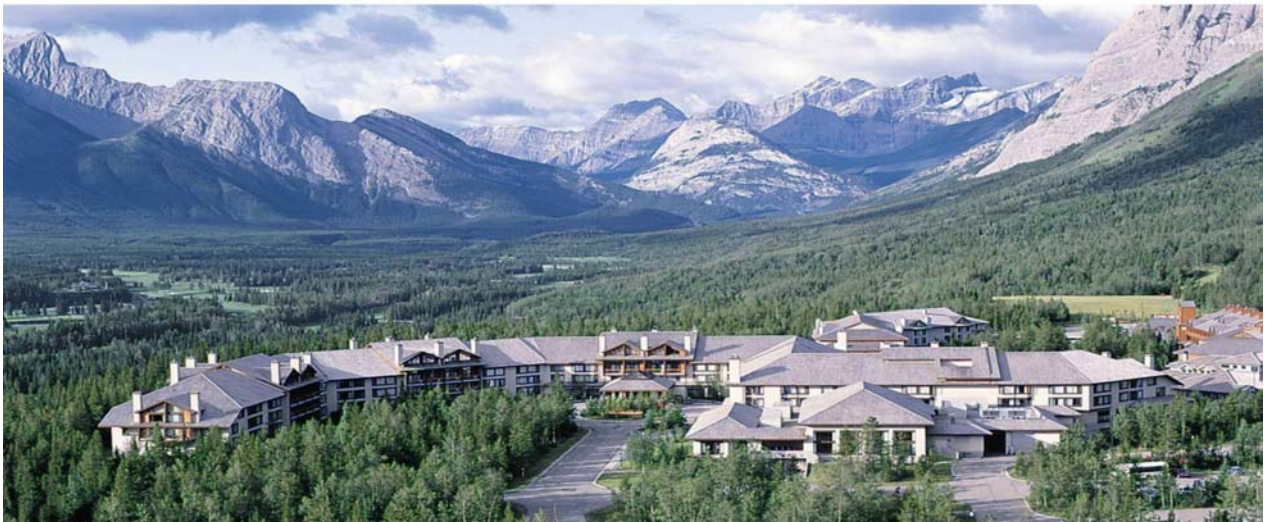
We are pleased you are considering the Delta Lodge at Kananaskis as a potential site for your wedding. We have created this wedding package in order to give you key information about our hotel, our facilities and our policies regarding weddings.

Once you have had a chance to review the following information, and you wish to speak directly with one of our Convention Managers, or book an appointment for a site inspection of the guest rooms and facilities at Delta Lodge at Kananaskis, please dial 403-591-7711 and ask for the Sales & Convention Department. Please note our office hours are Monday – Friday from 8:30 – 5:00 pm.

We wish you the best of luck with your wedding plans!

Sincerely,

The Sales & Convention Department



Wedding Policy

Due to the nature of our Meeting & Convention business at the Delta Lodge at Kananaskis, the following black out dates will apply. These are in place to ensure that all guests wishing to utilize our facilities receive the attention to detail that they require. Also listed below is our function room rental rates, minimum guestroom requirements, and deposit information. We would be happy to check availability or confirm space 6 months in advance of your special date.

Black Out Dates:

- May 1st until June 30th
- Following Labor Day Weekend until October 31st.
- Last 2 weekends in November, all weekends in December and the first weekend in January after New Years.
- December 22 – January 2

Function Room Rental

Function Room	Capacity	Minimum Number of Guestrooms per night	Saturday & Long Weekend Rate	Midweek Rate
Olympic Ballroom	320	140	\$2500	\$1250
Gold Ballroom	120	60	\$1500	\$750
Silver Ballroom	80	40	\$1000	\$500
Bronze Ballroom	80	40	\$1000	\$500
Explorer Ballroom	100	50	\$1000	\$500
Three Sections of Explorer	80	40	\$750	\$375
Two Sections of Explorer	60	30	\$500	\$250
Rockies	100	50	\$1500	\$750
Nakiska Room	32	15	\$500	\$250
Mt. Kidd Ballroom	160	80	\$2000	\$1000
Mt. Kidd A/B or B/C	100	50	\$1500	\$750
Mt. Kidd A, B or C	60	30	\$1000	\$500
Mt. Allan Room	40	20	\$500	\$250
Wildflower Room	40	20	\$500	\$250
Mt. Kidd Tent	100	30	\$1000.00	500.00
Charlie Beil Room	48	0	\$500	\$250

***Should your wedding be on a Saturday, we would require a 2-night stay (Friday & Saturday) with the minimum number of guestrooms met each night.**

As a Wedding Gift from the Delta Lodge at Kananaskis we are pleased to offer 1 complimentary upgrade based on availability, 1 free room drop, and complimentary underground parking for the Bride & Groom

The Function Room Rental Includes:

- Gift table, guest book table, cake table
- Option of raised head table (no more than 8 people)
- Table numbers
- Coat rack
- Personalized menus
- Tables, white linens, white napkins, cutlery and china, and 2 tea light candleholders per table

Set-up Enhancements:

Please see the enclosed contact list & note that fees are established by respective suppliers. Set-up of these enhancements is up to the group. Labour can be supplied for a fee determined with your Conference Service Manager.

- Coloured linen and/or chair covers (please note that our chairs are slightly different than the standard size – 17 1/2”x19” or 45x48cm and the base is slightly larger than standard)
- Podium, microphone or other A/V requirements
- Floral centerpieces

Guest Rooms:

Upon signing of the contract, the block of guest rooms will be considered sold to your group as based on the minimums outlined above. In the event the minimum is not met and the Delta Lodge at Kananaskis cannot resell these rooms, the unused/unsold balance will be charged to the master account. Check-in commences at **4:00pm** and checkout time is **11:00am**.

*If the wedding ceremony is scheduled before 5:00pm it is strongly suggested that the wedding party be registered in the hotel the evening before the wedding. **We cannot guarantee occupancy of hotel rooms prior to 4:00pm.**

Spa Day:

Spoil yourself at the Summit Spa & Fitness Centre. We recommend that appointments be made ahead of time by calling 403-591-6227.

Wedding Cakes:

You may bring your own wedding cake; however a \$3.00 per person fee will apply should you wish us to cut, plate & serve the cake for your guests.

Outdoor Ceremonies:

Outdoor ceremonies can be held at any of the viewpoints within the village. A special events permit is required from the government for a fee of \$100.00 plus GST. Should you require Ceremony Back-up space, the same space as rented for your meal will be used at no extra cost. Please ensure we have 2 hours between the ceremony and dinner function to reconfigure the room.

- Chairs are allowed for the elderly and disabled only and must have rounded tube legs so as not to damage the ground. These must be rented externally.
- Tables can be rented from the hotel at a fee of \$10.00 per table.

Costing & Estimates:

Menus and Wines selections must be confirmed 30 days prior to arrival. Once your final menu and beverage requirements have been confirmed, your Conference Services Manager will prepare an estimate for your wedding. For your budgeting purposes please anticipate the following:

- One bottle of wine (750 ml) serves 5 glasses
- One bottle of sparkling wine or champagne serves 6 flutes
- Estimate a minimum of ½ bottle of wine per person for dinner
- Estimate a minimum 5 pieces of hors d'oeuvres per person, based on a one hour reception before the main meal
- Estimate 2 drinks per person for the first hour of a reception, then 1 drink per hour for each hour after that
- Allow 1 ½ hour to 2 hours for a 4-course dinner

Deposit:

Function room rental and 50% of estimated food and beverage cost is due at time of signing. Once we have received a signed contract along with your deposit, your function room and guestrooms would be held on a definite basis. The final 50% of estimated food and beverage is due 45 days prior to arrival. Any guestrooms being charged to the Master Account will also be subject to this payment schedule. A refund will be issued in the event of overpayment and if there is a remaining balance after the event, it will be charged to your credit card on file. Our Accounting Department will then forward a detailed invoice within a week after your event.

Food & Beverage:

The Delta Lodge at Kananaskis must provide all food and beverage for any functions with the exception of wedding cakes. Final guaranteed number of guests is required 72 hours prior to your function.

Music:

For any events taking place on the property of the Delta Lodge at Kananaskis with an entertainment component, we are obligated to charge a SOCAN fee. SOCAN (Society of Composers, Authors and Music Publishers of Canada) collects this fee as a copyright licensing fee on the behalf of the original artists. The fees collected are distributed as royalties to SOCAN members and to affiliate performing rights societies around the world. The fee is determined based on venue capacity and is not revenue for the hotel. This fee will be applied to your master account.

Tented Functions:

From July to August, the Lodge offers a unique “natural” meeting and event experience. Meet, dine or participate in activities “under the Kananaskis skies” in a tented facility. This unique venue offers 2,400 square feet of additional function space complete with carpeted flooring, windows/natural lighting, electricity and heat. For details, contact one of our Sales and Conference Services team members.

All tented functions must take place on the designated “Tent Pad” located beside the ball field. A permit as well as additional insurance is required. These can be obtained by contacting the Alberta Community Development Office at (403) 932-2388.

Tent Rental: \$1000.00 for a 40x60 including walls, heating, flooring, and lighting, tables, chairs, white linens. The tent is a permanent structure and cannot be modified.

Meals: Specialty buffet menus for this venue will be supplied on request.



Frequently Asked Questions

We realize that there are many decisions you have to make when selecting a venue for your special day. Listed below are some of the more frequently asked questions regarding weddings at the Delta Lodge at Kananaskis. We hope they assist in your planning.

- 1. How much is a dance floor to rent?**
 - a. \$250.00
- 2. Do I need to rent my own linens, napkins, tables and chairs?**
 - a. White linens, napkins, tables and chairs are provided. Any overlays, chair covers or special linens must be rented from a third party company.
- 3. Are centerpieces provided?**
 - a. All tables are set with 2 tea-light candleholders. You must provide any centerpieces beyond that.
- 4. Is there a florist on site?**
 - a. No, the closest florist is in Canmore or Calgary and any flower arrangements must be ordered through them separately.
- 5. Is there a hair salon on site?**
 - a. No, we do have a spa that can do make-up, but not hair. This must be organized separately.
- 6. Is there a vehicle that can take the bride out to the viewpoint such as a golf cart?**
 - a. No, only village service vehicles can drive along the trail and cannot be rented.
- 7. Can the hotel provide the wedding cake?**
 - a. No, but you are allowed to bring your own.
- 8. Is there a photographer on site?**
 - a. No, this must be booked separately.
- 9. Can I bring my own food and alcohol?**
 - a. No, we must supply these through the hotel.
- 10. What happens if I do not meet the minimum guestroom requirement?**
 - a. You will still be required to pay for the minimum number of guestrooms.
- 11. Can you make an exception and allow us to book outside the six-month window?**
 - a. Unfortunately, due to the nature of the conventions business, we are unable to guarantee banquet space availability more than 6 months in advance.
- 12. Can we have access to our guestrooms early?**
 - a. For one room for the bridal party only.
- 13. Can we have late checkout?**
 - a. This is based on availability and is not guaranteed.

Additional Information

Marriage Commissioners

Nomi S. Whalen (403) 270-9480
Carollyne B Rayner (403) 283-4770
Garry Thomas Kirwan (403) 678-4585
Monique Hunkeler (403) 609-4334
Bruce Adlington (403) 808-1507

www.mountainmarraigesbymonique.ca

Permits

Sandra Code (403) 678-5500 Ext. 276

Photographers

Patti-Ann MacPherson (403) 609-3611
Malcom Carmichael (403) 609-4414
Neil Koven (403) 276-6335
Richard Alan Brown (403) 678-3237
Colin Ferguson (403) 762-3516

www.highlandphoto.ca
www.carmichaelphoto.com
www.neilkoven.com
www.richardbrownphoto.ca
www.mountainlightstudio.com

Hair Salons

Please note we do not have an onsite Salon. The following are located in Canmore a 45 minute drive from Kananaskis Village.

Rapunzel's (403) 678-3484
BodyWorks (403) 678-5746

Flowers

Forget-Me-Not Flowers (403) 762-4111
Willow Haven Flowers (403) 678-6775

www.banffflowers.com
www.willowhaven.ca

Wedding Cakes

Occasional Cakes (800) 575-5506
Cake Creations (403) 678-5905

www.occasionalcakes.com
www.cakecreations.ca

Linen & Table Decoration

Table Talk (403) 541-1077
Great Events (403) 319-0028
Peak Events (403) 678-6040

www.tabletalk.net
www.greateventsgroup.com
www.peakevents.com

Wedding Planning, Flowers & Decoration:

Creative Touch Weddings (403) 510-5739
Deley Wedding Design (403) 616-4459
Simplicity Wedding Planners 762-5594
Rocky Mountain Weddings (403) 609-3896

www.creativetouchweddings.ca
www.deley.ca
www.simplicityweddings.com
www.rockymountainweddings.ca

Disk Jockies:

Class Act DJ Service	(403) 678-2949	
NRG Productions	(403) 760-1930	
PM Gigs	(403) 276-4447	www.pmgigs.com

Live Entertainment:

Music Mosaic	(403) 678-5172	www.musicmosaic.ca
Suzie Q	(403) 678-1985	www.suzieq.ca
Deb Nyack (Harpist)	(403) 678-6509	www.harpangel.com
Jacqueline Dolan (Harpist)	(403) 762-8429	www.jacquelinedolan.com
Suzanne Morley (pianist)	(403) 678-1985	
Don Glasrud (guitarist)	(866) 427-4213	www.donglasrud.com
Jan Pearce (Harp, piano, organ and voice)	(403-241-5661)	www.avalonharp.com

Limousine Services/Horse & Carriage/Transportation:

Banff Airporter	(403) 762-3330	www.banffairporter.com
Banff Limousine	(403) 762-5466	www.banfflimo.com
Alpine Limo	(403) 762-5558	www.alpinelimo.com
Banff Carriage	(403) 762-4551	www.banffweddings.ca/carraigerides.html
Alpine Helicopters	(403) 678-4802	www.alpinehelicopters.ic/alpine
Adam Marshall	(403) 609-1680	www.canmorelimo.com

Videographers

Tracker Productions	(403) 762-8788	www.trackerproductions.com
Aydin Productions	(403) 678-0911	www.BanffVideo.com
Alta Resort Productions	(403) 678-9959	www.AltaResort.net

Available for Rent

All items are based on availability and may have some restrictions.

- Black & White 120” round table cloths (floor length) - \$20.00 each rental fee
- Dance Floor Wood, 16x16 \$250.00/day
- Staging 1 ft risers, 4x8 \$50.00/riser
- Sound System Rented through Sharps Audio/Visual \$125.00/day
 - Other audio/visual equipment is available upon request.