



*Audio Visual Equipment Rental*  
**Complimentary items for your meeting room**

- 1 Podium with Microphone
- 1 Flipchart with Markers
- 1 Extension cord
- 1 Power Bar
- 1 Easel

***Other items available for a rental fee:***

**2<sup>nd</sup> floor Meeting rooms only**

52" Flat Screen LCD Monitor – Mounted on wall, includes plug-in \$100.00

**Main Floor Meeting Rooms only**

Handheld Wireless Microphone	\$100.00
Wireless Lapel Microphone	\$100.00
Handheld Wired Microphone	\$40.00
Mixers (4ch, 12ch)	\$40.00
Data Projector – Ceiling Mounted w/ remote control	\$150.00
Remote Screen - Ceiling Mounted	\$50.00

***All other items are available and moveable***

Podium with Microphone	\$20.00
Flipchart with Markers	\$20.00
Additional Flipchart Paper Pad	\$15.00
Extension Cord	\$8.00
Power Bar	\$8.00
Easel	\$10.00
CD Player – (client to provide own CD's)	\$60.00
Tripod Screen (7ft x 7ft)	\$100.00
DVD/VHS Combo	\$75.00
T.V/VCR/DVD Combo	\$175.00
Data Projector – Portable	\$150.00
Overhead Projector	\$40.00
Conference phone (long distance calls billed separately)	\$75.00
White Board with Markers 4 x 3	\$40.00
Presenter Wireless Mouse	\$40.00
Roll of Masking Tape	\$4.00
Laser Pointer	\$40.00
High Speed Internet Access (Wired) - Maximum 16 connections (Internet password protected. Must be pre-arranged)	\$50.00
High Speed Internet Access (Wireless)	\$50.00
Additional Hubs available	\$100.00

- Applicable taxes will apply to all orders.
- Should your group require additional power supply; above and beyond normal requirement, an advance notice of 7 business days is required and additional fees will be applied based on your needs
- Additional business supplies are available in our gift shop and our on-site business center for your photocopying, faxing needs and computer workstations